



Minutes of a Meeting of the Board of Directors

Date: September 19, 2014
Time: 12:00 pm – 2:00 pm
Location: WindsorEssex Economic Development Corporation Boardroom

Present:

Shelley Fellows, Chair	Marty Komsa, Vice Chair	Lindsay Boyd
Warden Tom Bain	Mayor Eddie Francis (via phone)	Peter Quiring
Kay Douglas	Nicole Sleiman	

Absent:

William (Bill) Thomas	Roy Verstraete, Sec-Treasurer	Joe Byrne
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WE Ec Dev:

Sandra Papatello, CEO	Rakesh Naidu, COO (Finance portion)
Lee Anne Damphouse, Executive Liaison	

Call to order

The meeting called to order by the Chair, Shelley Fellows, at 12:10 pm. A roll call of members was done and quorum was declared met. Lindsay Boyd volunteered to sit in as Secretary-Treasurer in Roy Verstraete's absence.

1. Declaration of Conflict of Interest

No conflict declared

2. Approval of Agenda

MOVED by Shelley Fellows, seconded by Tom Bain, to accept the meeting **agenda** as presented.

Carried

3. Approval of Minutes

MOVED by Shelley Fellows, seconded by Lindsay Boyd, to approve **minutes** from April 30, 2014 as presented.

Carried

4. Board Reports

4. (a) Chair Report

Chair, Shelley Fellows noted the following:

- Board member, Mayor Eddie Francis, moving on with upcoming election – Warden Bain (TBD) in October after election
- Recognized both Joe Byrne and Lindsay Boyd in their current roles as Chair and Past Chair

- Thank you to new directors (Peter Quiring, Bill Thomas, Kay Douglas, Nicole Sleiman) for joining our Board
- Board dinner in August hosted by Radix – excellent – good topics of discussion – follow ups and action items
- Peter Quiring offered to host the next Board Dinner – Date and topics TBD – looking at March 2015

MOVED by Lindsay Boyd, seconded by Nicole Sleiman, that the Board accept the Board Chair Report as presented.

4. (b) Confidential CEO Report

CEO, Sandra Pupatello reported on activities for the WindsorEssex Economic Development Corporation.

MOVED by Tom Bain, seconded by Lindsay Boyd at 1:00 pm, that the Board move to an In-Camera session.

Carried

1:10 pm Mayor Eddie Francis and Lindsay Boyd leave meeting
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1:45 pm Marty Komsa and Nicole Sleiman leave meeting – Quorum now not met

MOVED by Shelley Fellows, seconded by Marty Komsa that the Board move out of the In-Camera session

Carried

4.1 Committee Business (Quorum not met)

4.1 (b) Governance Committee – was held In Camera

Governance Committee Chair, Shelley Fellows, led the discussion on Board Committees

4.1 (c) Finance Committee (completed prior to Governance Committee Report)

Finance Committee Member, Shelley Fellows, asked Rakesh Naidu to walk through current financial statements. The Board was satisfied with the report and had no questions.

5.0 News and Events

Included in Confidential CEO Report

6.0 New Business / General Information

Included in Confidential CEO Report

7.0 In Camera session

Included in Confidential CEO Report and Governance Report

Adjournment

Meeting was adjourned at 2:45 pm