

Minutes of a Meeting of the Board of Directors

Date: May 14, 2013
Time: 4:00 pm – 5:00 pm
Location: ROSELAND GOLF & CURLING CLUB

Present:

Joe Byrne, Chair	Shelley Fellows, Vice Chair	Lindsay Boyd, Past Chair (via phone)
Warden Tom Bain	Mayor Eddie Francis	Roy Verstraete, Sec-Treasurer
Jim Lynn	Mike Mueller (via phone)	

WEEDC staff:

Rakesh Naidu, Acting COO (via phone)
Sabrina Demarco, Exec Director, SBC
George Rivest, WEEDC Accountant
Lee Anne Damphouse, Executive Liaison

Call to order

The regular board meeting was called to order by the Chair, Joe Byrne, at 4:01 pm. A roll call of members was done by the Executive Liaison to record attendance – quorum was declared met.

1.0 Declaration of Conflict of Interest

None.

2.0 Approval of Agenda

MOVED by, Roy Verstraete, seconded by Jim Lynn, to accept the meeting **agenda** as presented.

Carried

3.0 Approval of Minutes

MOVED by Shelley Fellows, seconded by Roy Verstraete, to approve **minutes** from April 16, 2013 Board Meeting, as presented.

Carried

4.0 Board Reports and Committee Business

4.1 Chair Report

MOVED by Jim Lynn, seconded by Roy Verstraete, to accept the Board Chair Report as presented.

Carried

4.2 COO Report

Mike Mueller joins via phone at 4:20 pm

MOVED by Roy Verstraete, seconded by Tom Bain, to accept the COO Report as presented.

Carried

George Rivest joins via phone at 4:30 pm

4.3 Finance Report

MOVED by Jim Lynn, seconded by Shelley Fellows that notes in the financial statement referring to surplus reported as "Internally Restricted" be changed to "Accumulated Surplus".

Carried

Warden Bain leaves the meeting at 4:58 pm

MOVED by Shelley Fellows, seconded by Jim Lynn, that the statements be approved once the agreed to changes have been made.

Carried

George Rivest leaves the meeting at 5:00 pm

MOVED by Jim Lynn, seconded by Roy Verstraete, that the Finance Committee put a process in place to assess the current auditor needs.

Carried

5.0 Events

WEEDC Calendar of events, activities was provided to the Board for their information.

6.0 New Business

None.

7.0 Board In-Camera Session

N/A

8.0 Adjournment

MOVED by Eddie Francis, seconded by Roy Verstraete, that the meeting be adjourned.

Accordingly, the meeting is adjourned at 5:02 pm.

Carried.

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