

Minutes of a Meeting of the Board of Directors

Date: April 16, 2013
Time: 4:00 pm – 5:00 pm
Location: WEEDC – OFFICE OF THE ACTING COO

Present:

Joe Byrne, Chair (phone)	Shelley Fellows, V-Chair (phone)	Roy Verstraete, Sec-Treasurer
Warden Tom Bain (phone)	Mayor Eddie Francis (phone)	Lindsay Boyd, Past Chair (phone)
Mike Mueller (phone)		

Absent:

Jim Lynn

WEEDC staff:

Rakesh Naidu, Acting COO
Sabrina Demarco, Exec Director, SBC
George Rivest, WEEDC Accountant
Lee Anne Damphouse, Executive Liaison

Call to order

The regular board meeting was called to order by the Vice Chair, Shelley Fellows, at 4:06 pm. A roll call of members was done by the Executive Liaison to record attendance – quorum was declared met.

1.0 Declaration of Conflict of Interest

None.

2.0 Approval of Agenda

MOVED by, Shelley Fellows, seconded by Joe Byrne, to accept the meeting **agenda** as presented.

Carried

3.0 Approval of Minutes

Joe Byrne went through motions from minutes of February 19, 2013 Board Meeting for Board approval as quorum was not met at the February Board Meeting.

MOVED by Joe Byrne, seconded by Roy Verstraete, to approve **minutes** from February 19, 2013 Board Meeting, as presented.

Carried

4.0 Board Reports and Committee Business

Governance – Board Composition

MOVED by Joe Byrne, seconded by Mike Mueller, to accept the Special Resolution decreasing the number of WEEDC Board Members from eleven (11) to eight (8) effective the 16th day of April, 2013.

Carried

Finance Committee

4:40 pm – Tom Bain joins the conference call

4:40 pm – Mike Mueller leaves the conference call

(Quorum still met)

4:42 pm – George Rivest and Sabrina Demarco are excused from the Finance portion of the WEEDC Board Meeting

MOVED by Roy Verstraete, seconded by Joe Byrne, to approve the WEEDC 2013 Budget as presented.

Carried

MOVED by Joe Byrne, seconded by Mike Mueller to accept the Finance Committee report as presented.

Carried

4.1 Chair Report – Re-inventing the Structure

MOVED by Joe Byrne, seconded by Roy Verstraete, that the WEEDC Board agrees to move forward with Phase II of Restructuring, and to continue to utilize facilitator Fred Galloway.

Carried

MOVED by Joe Byrne, seconded by Roy Verstraete, to accept the Chair’s Report as presented.

Carried

4:55 pm – Mayor Francis leaves the conference call

4.2 Acting COO Report – Rakesh Naidu

MOVED by Joe Byrne, seconded by Shelley Fellows, to accept the CEO Report as presented.

Carried

5.0 Events

WEEDC Calendar of events, activities was provided to the Board for their information.

6.0 New Business

None.

7.0 Board In-Camera Session

N/A

5:15 pm – Tom Bain leaves the conference call (Quorum not met)

8.0 Adjournment

Since there is no quorum, Vice Chair Shelley Fellows suggest that the Board adjourn.

Accordingly, the meeting is adjourned at 5:20 pm.

Carried.

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