

BOARD OF DIRECTORS MEETING MINUTES
 Tuesday, May 30, 2017 at 12 p.m.
WindsorEssex Economic Development Corporation
 700 California Ave, Windsor, ON, N9B 2Z2

Present:	Marty Komsa, Chair	Warden Tom Bain	Peter Roth, Treasurer	Tal Czudner
	Tom O'Brien (by phone)	Diane Reko	Kyrsten Solcz	
Regrets:	Mayor Drew Dilkens	Terry Rafih	Peter Quiring	William Willis
Staff:	Stephen MacKenzie Chief Executive Officer	Rakesh Naidu Chief Operating Officer		
	Susan Anzolin Executive Director, IBLS	Sabrina DeMarco Executive Director, Small Business Centre	Lana Drouillard Director, Marketing & Communications	Joe Goncalves Director, Business Attraction
	Wendy Stark Acting Director, Business Retention & Expansion	Holly Connelly Executive Liaison		

1. CALL TO ORDER & DISCLOSURE OF CONFLICT OF INTEREST

The meeting was called to order by Marty Komsa, Chair, at 12:05 p.m. and quorum was met. No conflict of interest was declared.

2. AGENDA

The Agenda for the meeting of the WindsorEssex Economic Development Corporation (WE EDC) Board of Directors held on Tuesday, May 30, 2017 was distributed for review.

Motion Moved by Tal Czudner
 Seconded by Warden Tom Bain

That the Agenda for the May 30, 2017 meeting of the WE EDC Board of Directors be approved. Carried.

3. CONSENT AGENDA

- 3.1 Minutes of April 28, 2017
- 3.2 Monthly Performance Measures and Metrics
- 3.3 Top Business Priorities
- 3.4 Business Attraction
- 3.5 Business Retention and Expansion
- 3.6 Small Business Centre
- 3.7 Institute for Border Logistics & Security (IBLS)
- 3.8 Marketing & Communications

Motion Moved by Diane Reko
 Seconded by Kyrsten Solcz

THAT the consent agenda and the recommendations therein, be approved. Carried.

4. BOARD OF DIRECTORS REPORTS

4.1 Chair's Report

The Chair provided his remarks as outgoing Chair noting WE EDC is in a very good position; acknowledging the committed Board and hard-working staff.

Warden Tom Bain, Vice Chair, thanked the Chair for his leadership on behalf of the Board.

Motion Moved by Warden Tom Bain
Seconded by Peter Roth

That the updates provided in the Chair's report be received as information. Carried.

4.2 CEO's Report

The Board is invited to attend the reception WE EDC is hosting in conjunction with the Ministry of Agriculture and Food Site Selector tour and will be presenting a business case for food and food processing.

WE EDC continues to work on the Super Cluster. Susan Anzolin and Rakesh Naidu will be meeting with Federal government representatives to ensure WindsorEssex is a component of the super cluster.

An article featuring WindsorEssex was featured in Site Selectors Magazine. The magazine reaches 45,000 corporate leaders worldwide. WE EDC will use this as a tool to attract business to the region and to continue to build the WindsorEssex brand and reputation. Mark Arend, Vice President of Publications and Editor in Chief of Site Selection magazine will be the guest speaker at the Annual General Meeting (AGM) and will focus on trends in site selection and what areas are growing, complementing the AGM program. The AGM will be held on June 20th at Fogolar Furlan Windsor at 8:30 a.m.

A website refresh is in progress.

Motion Moved by Kyrsten Solcz
Seconded by Tal Czudner

That the updates provided in the Chair's report be received as information. Carried.

5. NEW BUSINESS

5.1 Minimum Wage Announcement

The Chair recommended administration provide details to the Board concerning the economic impact on small businesses in the region.

5.2 Spitfires Memorial Cup Win

Administration will provide a congratulatory letter to the owners of the Windsor Spitfires on behalf of the Board of Directors.

Motion Moved by Peter Roth
Seconded by Warden Tom Bain

That administration will send a congratulatory letter to the Windsor Spitfires on behalf of the Board of Directors. Carried.

6. NEXT MEETING

The next meeting of the WE EDC Board of Directors will be at noon on August 25, 2017.

7. ADJOURNMENT

Motion Moved by Warden Tom Bain
Seconded by Peter Roth

That the open session of the WE EDC Board of Directors meeting be adjourned. Carried.