

BOARD OF DIRECTORS MEETING MINUTES
 Friday, December 15, 2017 at 12 p.m.
WindsorEssex Economic Development Corporation
 700 California Ave, Windsor, ON, N9B 2Z2

Present:	Warden Tom Bain, Chair	Tal Czudner, Vice Chair	Mayor Drew Dilkens	Terry Rafih
	Diane Reko	Peter Roth, Treasurer	Chris Savard	William Willis
Regrets:	Paul J. Mastronardi	Tom O'Brien	Kyrsten Solcz	
Staff:	Stephen MacKenzie, CEO	Rakesh Naidu, COO	Sabrina DeMarco	Shannon Dyck
	Lee McGrath	Joe Goncalves	Lana Drouillard	Holly Connelly

1. CALL TO ORDER & DISCLOSURE OF CONFLICT OF INTEREST

The meeting was called to order by Warden Tom Bain, Chair, at 12:21 p.m. and quorum was met. No conflict of interest was declared.

2. AGENDA

The Agenda for the meeting of the WindsorEssex Economic Development Corporation (WE EDC) Board of Directors held on Friday, December 15, 2017 was distributed for review.

Motion Moved by Diane Reko
 Seconded by Tal Czudner

That the Agenda for the December 15, 2017 meeting of the WE EDC Board of Directors be approved. Carried.

3. CONSENT AGENDA

- 3.1 Minutes of Board of Directors Meeting – October 27, 2017
- 3.2 Monthly Performance Measures and Metrics
- 3.3 Top Business Priorities
- 3.4 Business Attraction
- 3.5 Business Retention and Expansion
- 3.6 Small Business Centre
- 3.7 Institute for Border Logistics & Security (IBLS)
- 3.8 Marketing & Communications

Motion Moved by Mayor Drew Dilkens
 Seconded by Tal Czudner

THAT the consent agenda and the recommendations therein, be approved. Carried.

4. BOARD OF DIRECTORS REPORTS

- 4.1 Chair's Report

The Chair shared a thank you card with the Board from the Komsa family.

The Chair thanked the Board and Staff for a great year and noted the Business Retention and Expansion team is helping business make some real progress. The Chair said he looks forward to seeing the expansion of pilot projects initiated.

- 4.2 CEO's Report

The CEO shared a video that will be used to promote the region and the annual Emerging Technologies event. Regions that embrace technologies as economic drivers will succeed. WindsorEssex is very well positioned with local companies, University of Windsor, St. Clair College and the relationship with Detroit to continue to support the growth of the automation industry.

Motion Moved by Terry Rafih

Seconded by Chris Savard

That the updates provided in the CEO's report be received as information. Carried.

5. NEW BUSINESS

None

6. NEXT MEETING

The next meeting of the WindsorEssex Economic Development Corporation Board of Directors will be at noon on Friday, February 23, 2018.

7. ADJOURNMENT

Motion Moved by William Willis

Seconded by Tal Czudner

That the meeting move in camera. Carried.