

BOARD OF DIRECTORS MEETING MINUTES
 Friday, August 25, 2017 at 12 p.m.
WindsorEssex Economic Development Corporation
 700 California Ave, Windsor, ON, N9B 2Z2

Present:	Warden Tom Bain, Chair	Tal Czudner, Vice Chair	Peter Roth, Treasurer	Tom O’Brien (by phone)
	Terry Rafih	Diane Reko	Chris Savard	Kyrsten Solcz
	William Willis			
Regrets:	Mayor Drew Dilkens	Paul J. Mastronardi		
Staff:	Stephen MacKenzie, CEO	Rakesh Naidu, COO	Susan Anzolin	Sabrina DeMarco
	Lee McGrath	Joe Goncalves	Holly Connelly	
Guests:	Dr. Chris Houser, Dean of Science University of Windsor	Ms. Gemma Grey-Hall, University of Windsor	Sara Elliott, University of Windsor	TBD

1. CALL TO ORDER & DISCLOSURE OF CONFLICT OF INTEREST

The meeting was called to order by Warden Tom Bain, Chair, at 12:05 p.m. and quorum was met. No conflict of interest was declared.

2. AGENDA

The Agenda for the meeting of the WindsorEssex Economic Development Corporation (WE EDC) Board of Directors held on Friday, August 25, 2017 was distributed for review.

Motion Moved by Chris Savard
 Seconded by William Willis

That the Agenda for the August 25, 2017 meeting of the WE EDC Board of Directors be approved. Carried.

3. GUEST SPEAKER

- 3.1 Dr. Chris Houser, Dean of Science, University of Windsor
Topic: Extension Sciences Program

Dr. Houser presented the Extension Sciences Program being launched at the University of Windsor. The program is directly related to Economic Development.

4. CONSENT AGENDA

- 4.1 Minutes of Board of Directors Meeting – May 30, 2017
- 4.2 Minutes of Annual General Meeting – June 20, 2017
- 4.3 Monthly Performance Measures and Metrics
- 4.4 Top Business Priorities
- 4.5 Business Attraction
- 4.6 Business Retention and Expansion
- 4.7 Small Business Centre
- 4.8 Institute for Border Logistics & Security (IBLS)
- 4.9 Marketing & Communications

Motion Moved by William Willis
 Seconded by Terry Rafih

THAT the consent agenda and the recommendations therein, be approved. Carried.

5. BOARD OF DIRECTORS REPORTS

5.1 Chair's Report

The Chair provided positive remarks and thanked the Board for their commitment. Chris Savard and Paul J. Mastronardi were welcomed to the Board.

The Chair also congratulated Stephen MacKenzie, CEO on his one year anniversary and a year of excellent work.

Motion Moved by Tal Czudner
Seconded by Diane Reko

That the updates provided in the Chair's report be received as information. Carried.

5.2 CEO's Report

Deferred to the in-camera session.

Motion Moved by William Willis
Seconded by Tal Czudner

That the updates provided in the Chair's report be received as information. Carried.

6. NEW BUSINESS

(None)

7. NEXT MEETING

The next meeting of the WindsorEssex Economic Development Corporation Board of Directors will be at noon on Friday, October 27, 2017.

8. ADJOURNMENT

Motion Moved by Kyrsten Solcz
Seconded by Tal Czudner

That the open session of the WE EDC Board of Directors meeting be adjourned. Carried.

The open session of the meeting was adjourned and moved in-camera.